

**MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED**

**ACCOUNTS - 31 DECEMBER 2016**

**MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED**

(Incorporated in Singapore, UEN. No. 200201965D)

**DIRECTORS' STATEMENT**

The directors present this statement together with the audited accounts of the Foundation for the year ended 31 December 2016.

**DIRECTORS' OPINION**

In the opinion of the directors, the financial statements, set out on pages 5 to 22, are drawn up so as to give a true and fair view of the financial position of the Foundation as at 31 December 2016 and of the financial performance, changes in accumulated fund and cash flows of the Foundation for the year then ended. And at the date of this statement there are reasonable grounds to believe that the Foundation will be able to pay its debts as and when they fall due.

**DIRECTORS**

The directors in office at the date of this statement are :

Keith Goh Yu-Ching  
Yong Siak Hoong Richard  
Paul Vinod D Souza  
Rosenthal Jason David  
Lau Chun Wah @ Davy Lau  
Rajendra Nandakumar Pai  
Tay Weng Boon Gillian  
Vincent Tang Kok Khoon (appointed on 1 September 2016)  
Lawrence Wayne Patrick (appointed on 28 November 2016)  
Low Yee (appointed on 28 November 2016)  
Ong Kok Yeong David (appointed on 28 November 2016)

**DIRECTORS' INTEREST**

As the Foundation is limited by guarantee and has no share capital, the statutory information required to be disclosed by the directors under Section 201 (6)(g) and Section 201 (12) of the Companies Act, Cap 50 does not apply.


**AUDITORS**

The auditors, S H Ong LLP, have expressed their willingness to accept re-appointment.

On Behalf of the Directors



Keith Goh Yu-Ching



Paul Vinod D Souza

27 April 2017

T11LL1819B

public accountants and chartered accountants

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS****OF THE MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED**Report on the financial statementsOpinion

We have audited the accompanying financial statements of Make-A-Wish Foundation (Singapore) Limited, which comprise the statement of financial position as at 31 December 2016, and the statements of financial activities, changes in accumulated fund and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the financial statements are properly drawn up in accordance with the provisions of the Singapore Companies Act, Cap. 50 (the "Act"), Singapore Charities Act, Cap. 37 (the "Charities Act") and Singapore Financial Reporting Standards, so as to give a true and fair view of the financial position of the Foundation at 31 December 2016 and of the financial performance, changes in accumulated fund and cash flows of the Foundation for the year then ended.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Foundation in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view in accordance with the provisions of the Act, the Charities Act and Singapore Financial Reporting Standards and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

The management's responsibility include overseeing the Foundation's financial reporting process.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

INDEPENDENT AUDITORS' REPORT  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

INDEPENDENT AUDITORS' REPORT  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2016


We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on other legal and regulatory requirements

In our opinion, the accounting and other records required by the Act to be kept by the Foundation have been properly kept in accordance with the provisions of the Act.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- a. The Foundation has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations; and
- b. The use of the donation monies was not in accordance with the objectives of the Foundation as required under Regulation 16 of the Charities (Institutions of a Public Character) Regulations.

  
S.H. ONG LLP  
PUBLIC ACCOUNTANTS and  
CHARTERED ACCOUNTANTS  
SINGAPORE

27 April 2017

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## STATEMENT OF FINANCIAL POSITION - 31 DECEMBER 2016

	Note	\$	2015 \$
<u>ASSETS</u>			
NON-CURRENT ASSETS			
Properties, plant & equipment	3	3,823,923	3,924,467
CURRENT ASSETS			
Deposits		12,710	33,850
Other debtors & prepayments		224,139	140,955
Fixed deposits	4	1,036,738	1,000,000
Cash & bank balances		2,052,747	2,080,788
		3,326,334	3,255,593
TOTAL ASSETS		7,150,257	7,180,060
<u>FUND AND LIABILITIES</u>			
FUND			
Accumulated fund		5,096,983	5,147,157
CURRENT LIABILITIES			
Accruals and other creditors		136,724	101,394
Term loan	5	43,106	41,137
Deferred Care and Share grant	6	30,384	28,156
		210,214	170,687
NON-CURRENT LIABILITIES			
Term loan	5	1,172,725	1,217,203
Care and Share grant	6	628,601	581,808
Deferred Care and Share grant	6	41,734	63,205
		1,843,060	1,862,216
TOTAL FUND AND LIABILITIES		7,150,257	7,180,060

See Accompanying Notes

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016

	\$	2015 \$
INCOMING RESOURCES FROM GENERATED FUNDS		
<u>Voluntary income</u>		
Donations in cash	326,981	392,439
Donations in kind	119,374	10,936
Care and Share grant	126,487	119,705
	<u>572,842</u>	<u>523,080</u>
<u>Income from fund-raising activities</u>		
Charity Golf	269,770	-
Flag Day	-	93,048
Others	172,980	410,212
Sale of fund-raising items	869	-
Santa Run & Swish-A-Wish	777,611	682,036
YMCA Youth For Causes	6,576	23,578
	<u>1,227,806</u>	<u>1,208,874</u>
<u>Investment income</u>		
Interest income	13,737	14,162
<u>Other incoming resources</u>		
Other income - Wish Assist	-	21,732
Other income	28,168	20,647
Amortisation of deferred Care and Share grant	30,384	28,376
	<u>58,552</u>	<u>70,755</u>
 TOTAL INCOMING RESOURCES	 <u>1,872,937</u>	 <u>1,816,871</u>
 RESOURCES EXPENDED		
<u>Cost of generating voluntary income and charitable activities</u>		
Administration fees	6,240	14,246
Affiliate fee	41,336	-
Credit card charges	3,804	3,003
Conference & meeting	1,951	9,510
Depreciation	43,986	-
General fundraising expenses	3,980	-
Insurance	3,808	-
IT support	21,149	-
Management & sinking fund	8,873	-
Outreach & communication	13,943	-
	<u>149,070</u>	<u>26,759</u>

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016

		2015
	\$	\$
<b>RESOURCES EXPENDED</b>		
<u>Cost of generating voluntary income</u>		
<u>and charitable activities</u>		
Balance b/f	149,070	26,759
Postage & courier	1,020	514
Printing & stationery	1,687	1,635
Publication	3,804	9,883
Salaries & CPF	329,360	302,570
Staff welfare	2,961	-
Telecommunication	1,528	-
Transportation	4,521	4,067
Volunteer development & recognition	5,028	1,123
Wish granting and support expenses	649,786	461,982
Wish granters training	2,274	-
World Wish day	600	26,876
Wish year end party	61,567	52,187
	<u>1,213,206</u>	<u>887,596</u>
<u>Fund-raising expenses</u>		
Affiliate fee	16,534	-
Bank charges	160	421
Depreciation	40,602	-
Donor appreciation	571	7,604
Charity Golf	68,107	-
Flag Day expenses	-	9,172
Insurance	3,515	-
IT support	19,522	-
Management & sinking fund	8,191	-
Printing & stationery	1,687	1,635
Postage & courier	1,020	514
Publication	3,512	-
Salaries & CPF	164,680	127,263
Staff welfare	2,733	-
Santa Run	121,793	182,862
Telecommunication	1,411	4,443
	<u>454,038</u>	<u>333,914</u>
<u>Governance costs</u>		
Audit fee - current year	6,000	6,000
Audit fee - prior year overprovision	-	( 330)
Affiliate fee	24,801	30,638
Bank charges	160	421
Depreciation	28,196	117,354
General expenses	6,282	3,716
Insurance	2,441	5,325
IT support	13,557	6,960
Balance c/f	<u>81,437</u>	<u>170,084</u>



## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016

	\$	2015 \$
RESOURCES EXPENDED		
<u>Governance costs</u>		
Balance b/f	81,437	170,084
Management & sinking fund	5,688	22,766
Office supplies	1,047	978
Postage & courier	2,039	1,029
Printing & stationery	3,375	3,270
Professional fees	2,833	2,354
Property tax	-	5,630
Publication	2,439	9,883
Repairs & maintenance	1,441	241
Recruitment expenses	3,669	453
Salaries & CPF	94,103	81,264
Staff training & development	8,472	7,920
Staff welfare	1,898	6,680
Storage rental	3,195	-
Telecommunication	980	-
Utilities	2,460	3,102
Volunteer development & recognition	5,028	1,122
	<u>220,104</u>	<u>316,776</u>
<u>Other resources expended</u>		
Interest expense	<u>35,763</u>	<u>48,897</u>
 TOTAL RESOURCES EXPENDED	 <u>1,923,111</u>	 <u>1,587,183</u>
 Net movement in fund	 <u>( 50,174)</u>	 <u>229,688</u>

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

STATEMENT OF CHANGES IN ACCUMULATED FUND FOR THE YEAR ENDED  
31 DECEMBER 20162016

	\$
At beginning of year	5,147,157
Deficit for the year	( 50,174)
At end of year	<u>5,096,983</u>

2015

At beginning of year	4,917,469
Surplus for the year	<u>229,688</u>
At end of year	<u>5,147,157</u>

See Accompanying Notes

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2016

	\$	2015 \$
Operating Activities:		
(Deficit)/surplus for the year	( 50,174)	229,688
Adjustment for :		
Depreciation	112,784	117,354
Interest income	( 13,738)	( 14,162)
	<hr/>	<hr/>
Operating cash flows before working fund changes	48,872	332,880
Add/(Less) changes in working fund :		
Other debtors & deposits	( 62,043)	( 158,859)
Accruals & Care and Share grants	62,879	520,579
	<hr/>	<hr/>
Net cash from Operating Activities	49,708	694,600
	<hr/>	<hr/>
Investing Activities:		
Purchase of properties, plant & equipment	( 12,240)	( 34,469)
Interest income	13,738	14,162
	<hr/>	<hr/>
Net cash from/(used in) Investing Activities	1,498	( 20,307)
	<hr/>	<hr/>
Financing Activities:		
Term loan	( 42,509)	( 35,792)
	<hr/>	<hr/>
Net cash used in Financing Activities	( 42,509)	( 35,792)
	<hr/>	<hr/>
Cash and cash equivalents:		
Net change	8,697	638,501
At beginning of year	3,080,788	2,442,287
	<hr/>	<hr/>
At end of year (Note 11)	3,089,485	3,080,788
	<hr/>	<hr/>

See Accompanying Notes

**MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED****NOTES TO THE ACCOUNTS - 31 DECEMBER 2016**

These notes form an integral part of the accounts.

**1. GENERAL**

The Foundation is incorporated in Singapore as a public company limited by guarantee. The Foundation is an approved charity under the Charities Act, Cap. 37 and an Institution of Public Character (IPC). Its present IPC status is effective from 1 March 2015 to 31 August 2017. Its registered office is at 80 Raffles Place, #32-01 UOB Plaza 1 Singapore 048624.

The principal activity of the Foundation is to grant the wishes of children with life threatening illnesses.

Under Article 8 of the Constitution of the Foundation, each member undertakes to contribute a sum not exceeding \$100 to the assets of the Foundation in the event of it being wound up.

The financial statements were authorised for issue by the board of directors on the date of the directors' statement.

**2. SIGNIFICANT ACCOUNTING POLICIES****(a) Basis of Preparation**

The financial statements are prepared in accordance with Singapore Financial Reporting Standards (FRS) as required by the Companies Act, Cap. 50 and under the historical cost convention, except as modified by the accounting policies below.

The financial statements are presented in Singapore dollars, which is the Foundation's functional and presentation currency.

**(b) Accounting estimates**

The preparation of financial statements in conformity with FRS requires management's best ability and knowledge to make judgement, estimates and assumptions that affect the application of accounting policies and reported amounts of assets, liabilities, income and expenses. Such judgement, estimates and assumptions are based on current events, historical experience and other apparent factors under the circumstances. Actual results may differ from those estimates and assumptions which the Foundation makes concerning the future.

**(c) Changes in accounting policies**

The Foundation adopted all the new and revised FRSs that are applicable and relevant to its operations and effective for this financial year. The adoption of new/revised FRS has no material impact on the financial statements. Preliminary assessment of FRS which have been issued but not effective indicates that these will have no material financial impact on the financial statements.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

- (d) Standards issued but not yet effective  
The Foundation has not adopted the following standards and interpretations that have been issued but not yet effective:

<u>Description</u>	<u>Effective for annual periods beginning on or after</u>
FRS 115 Revenue from Contracts with Customers	1 January 2018
FRS 109 Financial Instruments	1 January 2018
FRS 116 Leases	1 January 2019

The management expects that the adoption of the standards above will have no material impact on the financial statements in the period of initial application. The nature of the impending changes in accounting policy on adoption of FRS 115 and FRS 109 are described below:

FRS 115 Revenue from Contracts with Customers

FRS 115 was issued in November 2014 and establishes a new five-step model that will apply to revenue arising from contracts with customers. Under FRS 115, revenue is recognised at an amount that reflects the consideration to which an entity expects to be entitled in exchange for transferring goods and services to a customer. The principles in FRS 115 provide a more structured approach to measuring and recognising revenue. The new revenue standard is applicable to all entities and will supersede all current revenue recognition requirements under FRS. Either a full or modified retrospective application is required for annual periods beginning on or after 1 January 2018 with early adoption permitted.

FRS 109 Financial Instruments

In December 2014, the Accounting Standards Council issued the final version of FRS 109 Financial Instruments which reflects all phases of the financial instruments project and replaces FRS 39 Financial Instruments: Recognition and Measurement. The standard introduces new requirements for classification and measurement, impairment and hedge accounting. FRS 109 is effective for annual periods beginning on or after 1 January 2018, with early adoption permitted. Retrospective application is required, but comparative information is not compulsory in the year of adoption.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

## (e) Properties, plant &amp; equipment

Properties, plant and equipment are stated at cost less accumulated depreciation and impairment loss, if any. Depreciation is calculated on the straight-line method to write off the cost of the assets over their estimated useful lives as follows :

Leasehold properties	50 years
Leasehold improvements	5 years
Furniture & fittings	5 years
Office equipment	5 years

The carrying amount is reviewed annually to assess whether it needs to be written down to its recoverable amount. Fully depreciated assets are retained in the accounts until they are no longer in use. The useful lives and depreciation method are reviewed annually to ensure that these are consistent with the pattern of economic benefits provided by the assets.

## (f) Impairment of financial assets

The Foundation at each reporting date assesses whether there is objective evidence that a financial asset is impaired. Whenever there is an indication that an asset is impaired, as adjudged or estimated by the management based on currently available information, the difference between the carrying amount and the estimated recoverable amount is recognised in the statement of financial activities.

## (g) Foreign currencies

Foreign currency monetary assets and liabilities have been converted at rates of exchange ruling at the reporting date and income and expenditure account items, where applicable, have been converted at rates of exchange closely approximating those ruling on the transaction dates. Exchange differences arising on translation are taken to the statement of financial activities.

## (h) Payables and provisions

Provisions are recognised when the Foundation has a legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and a reliable estimate of the amount can be made.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of resources embodying economic benefits will be required to settle the obligation, the provision is reversed.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

## (i) Income recognition

Income is included in the statement of financial activities when the following three criteria are met:

- the Foundation becomes entitled to the income;
- when it is virtually certain that the Foundation will receive the income; and
- the monetary value of the income can be measured with sufficient reliability.

Cash donations and fund raising income are recognised upon receipt of the monies.

Donations in kind are recognised as income when they are of substantial value and can be reliably and reasonably quantified. The donations in kind are included in the statement of financial activities at their estimated gross value which is the current value that the Foundation estimates it would have to pay in the open market for an equivalent item.

Interest income is recognised using the effective interest method.

## (j) Resources expended

All expenditure are accounted for on an accrual basis and has been classified under headings that aggregate all costs related to that activity.

Cost of generating funds

The cost of generating funds are those costs attributable to generating income for the Foundation other than those costs incurred in undertaking charitable activities.

Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Foundation. Such costs include the direct costs of the charitable activities of the Foundation together with any support costs incurred that enable these activities to be undertaken.

Governance costs

Governance costs comprise all costs attributable to the general running of the Foundation in providing the governance infrastructure and in ensuring public accountability. These costs include costs related to constitutional and statutory requirements, and include an apportionment of overhead and support costs.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

## (k) Operating leases

Rent paid for operating leases is included in the statement of financial activities on a straight line basis over the period of the lease.

## (l) Government grants

Grants from the government to meet the Foundation's operating expenses are recognised as income to match the related operating expenditure.

Grants from the government received by the Foundation to construct, furnish and equip the Foundation and to purchase depreciable assets are taken to the deferred capital grants account.

Deferred capital grants are recognised in the statement of financial position over the periods necessary to match the depreciation of the assets purchased or donated, with the related grants.

Both operating and capital grants are accounted for on an accrual basis.

## (m) Employee benefits

Contributions to defined contribution pension plan (Central Provident Fund) are recognised as an expense in the same period as the employment that gives rise to the contribution. Obligations for future employee benefits, if material, are recognised as current expenses in the accounts.

## (n) Cash and cash equivalents

These comprise cash, bank balances and fixed deposits, excluding any bank overdraft and pledged bank deposit used for financing activities.

## 3. PROPERTIES, PLANT &amp; EQUIPMENT

2016

	Leasehold Properties \$	Leasehold improvements \$	Office equipment & furniture \$	Total \$
COST				
At 1-1-2016	4,076,673	102,713	100,255	4,279,641
Additions	-	-	12,240	12,240
At 31-12-2016	4,076,673	102,713	112,495	4,291,881



## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 3. PROPERTIES, PLANT &amp; EQUIPMENT (cont'd)

<u>2016</u>	Leasehold Properties \$	Leasehold improvements \$	Office equipment & furniture \$	Total \$
ACCUMULATED DEPRECIATION				
At 1-1-2016	244,600	41,085	69,489	355,174
Charge for the year	81,533	20,543	10,708	112,784
At 31-12-2016	<u>326,133</u>	<u>61,628</u>	<u>80,197</u>	<u>467,958</u>
NET BOOK VALUE				
At 31-12-2016	<u>3,750,540</u>	<u>41,085</u>	<u>32,298</u>	<u>3,823,923</u>
<u>2015</u>	\$	\$	\$	\$
COST				
At 1-1-2015	4,076,673	102,713	65,787	4,245,173
Additions	-	-	34,468	34,468
At 31-12-2015	<u>4,076,673</u>	<u>102,713</u>	<u>100,255</u>	<u>4,279,641</u>
ACCUMULATED DEPRECIATION				
At 1-1-2015	163,067	20,542	54,211	237,820
Charge for the year	81,533	20,543	15,278	117,354
At 31-12-2015	<u>244,600</u>	<u>41,085</u>	<u>69,489</u>	<u>355,174</u>
NET BOOK VALUE				
At 31-12-2015	<u>3,832,073</u>	<u>61,628</u>	<u>30,766</u>	<u>3,924,467</u>

In 2012, the Foundation acquired 3 units of 999-year leasehold properties costing \$4,076,673 including GST. Since June 2014 all the 3 units are being used as the office of the Foundation.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 4. FIXED DEPOSITS

		2015
	\$	\$
Mature within 1 year	1,036,738	1,000,000

All fixed deposits mature within one year and bear interest at 1.20% to 1.80% (2015: 1.58% to 1.95%) per annum.

## 5. TERM LOAN

In October 2012, the Foundation took up a mortgage loan facility of \$1,905,500 repayable in 300 monthly instalments commencing in December 2012. The interest rate (per annum) is charged on a daily rests basis as follows:

- 1<sup>st</sup> interest period - The prevailing 3-month SIBOR plus 1.68%,
- 2<sup>nd</sup> to 4<sup>th</sup> interest periods - The prevailing 3-month SIBOR plus 1.68%, and
- 5<sup>th</sup> interest period and thereafter - The prevailing 3-month SIBOR plus 3.00%.

The interest rate for the year was between 2.8800% to 4.1273%. (2015: 3.4095% to 4.1273%)

		2015
	\$	\$
Amount due up to 1 year	43,106	41,137
Amount due more than 1 year	1,172,725	1,217,203

This loan is secured by a first legal mortgage over the properties financed by this loan.

## 6. CARE AND SHARE MATCHING GRANT

The Care & Share Matching grant is a dollar-for-dollar donation matching grant provided by the Government to encourage donation and to develop social service related voluntary welfare organisations (VWOs) and their programmes to better serve beneficiaries. The matching grant can be used for capability building, capacity building, new initiatives/expansion of existing services and critical existing needs (up to 20%).

The total grant amounting to \$1,050,000 (2015: \$870,438) was approved and \$184,420 (2015: \$688,018) was received. Of the amount received, \$126,487 (2015: \$118,274) was utilized for training of staff and board members, training of volunteers and were fully amortised in the year. \$11,140 (2015: \$34,468) was used for purchase of office equipment and improvement works on the new office and to be amortised over their useful lives.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 6. CARE AND SHARE MATCHING GRANT (cont'd)

	\$	2015 \$
<u>Care &amp; Share Matching Grant</u>		
Balance at beginning of year	581,808	51,063
Grant received during the year	184,420	686,018
Utilised during the year	(137,627)	(155,273)
Balance at end of year	<u>628,601</u>	<u>581,808</u>
<u>Deferred Care &amp; Share Matching Grant</u>		
Balance at beginning of year	91,361	84,169
Grant utilised during the year	137,627	155,273
Amortisation during the year	(156,870)	(148,081)
Balance at end of year	<u>72,118</u>	<u>91,361</u>
Classified as :		
Current	30,384	28,156
Non-current	41,734	63,205

## 7. INCOMING RESOURCES

This represents income received from external fundraising, gifts and donations and internal fundraising.

## 8. FUND-RAISING ACTIVITIES

## Cost of generating fund-raising activities

	\$	2015 \$
Direct costs:		
Bank charges	160	421
Charity Golf	68,107	-
Flag Day expenses	-	9,172
Santa Run & Swish-A-Wish	121,793	182,862
	<u>190,060</u>	<u>192,455</u>

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 8. FUND-RAISING ACTIVITIES (cont'd)

	\$	2015 \$
Support costs:		
Affiliate fee	16,534	-
Depreciation	40,602	-
Donor appreciation	571	7,604
Insurance	3,515	-
IT support	19,522	-
Management & sinking fund	8,191	-
Printing & stationery	1,687	1,635
Postage & courier	1,020	514
Publication	3,512	-
Salaries & CPF	164,680	127,263
Staff welfare	2,733	-
Telecommunication	1,411	4,443
	<u>263,978</u>	<u>141,459</u>
	<u>454,038</u>	<u>333,914</u>

## 9. REMUNERATION OF EMPLOYEES

	\$	2015 \$
Staff salaries	431,324	383,338
Bonus	80,357	62,104
CPF	76,462	65,656
	<u>588,143</u>	<u>511,098</u>

The average number of staff employed by the Foundation was 8 (2015:8).

## 10. RELATED PARTY TRANSACTIONS

A related party is defined as follows:

- (a) A person or a close member of that person's family is related to the Foundation if that person:
- (i) has control or joint control over the Foundation;
  - (ii) has significant influence over the Foundation; or
  - (iii) is a member of the key management personnel of the Foundation.

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 10. RELATED PARTY TRANSACTIONS (cont'd)

- (b) An entity is related to the Foundation if any of the following conditions applies:
- (i) the entity and the Foundation are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
  - (ii) one entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
  - (iii) both entities are joint ventures of the same third party.
  - (iv) one entity is a joint venture of a third entity and the other entity is an associate of the third entity.
  - (v) the entity is a post-employment benefit plan for the benefit of the employees of either the Foundation or an entity related to the Foundation. If the Foundation is itself such a plan, the sponsoring employers are also related to the Foundation.
  - (vi) the entity is controlled or jointly controlled by a person identified in (a).
  - (vii) a person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).

The Foundation is governed by the Board of Directors. All Directors are volunteers and received no monetary remuneration for their contributions and services rendered during the year.

## Key management compensation:

		2015
	\$	\$
Salaries and other short-term		
employee benefits	264,152	224,860

The above amounts are included under remuneration of employees.

## Number of key management in remuneration bands:

		2015
\$0 to \$50,000	1	-
\$50,001 to \$100,000	4	3

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

11. CASH AND CASH EQUIVALENTS		2015
	\$	\$
Cash and cash equivalents comprise of :		
Fixed deposits	1,036,738	1,000,000
Bank balances	2,052,247	2,080,288
Petty Cash	500	500
	<u>3,089,485</u>	<u>3,080,788</u>

## 12. CHANGE IN ALLOCATION OF COSTS

During the financial year, the cost apportionment was changed to allocate the following costs from Governance costs to the Cost of generating voluntary income and charitable activities and Fund-raising expenses:

Affiliate fee  
 Depreciation  
 Insurance  
 IT support  
 Management & sinking fund  
 Staff welfare  
 Telecommunication

## 13. TAXATION

The Foundation is registered under the Charities Act, Cap 37 (Registration No. 01582) and its income is exempt from income tax.

## 14. TAX EXEMPT RECEIPTS

During the financial year, the Foundation issued tax-exempt receipts for donations collected from voluntary income and income from fund-raising activities amounting to \$911,850 (2015: \$982,082).

## MAKE-A-WISH FOUNDATION (SINGAPORE) LIMITED

## NOTES TO THE ACCOUNTS - 31 DECEMBER 2016

## 15. FINANCIAL RISK MANAGEMENT

The Foundation's activities expose it to minimal financial risks. The Directors have oversight to the overall risk management of the Foundation. The policies for managing these risks are briefly as follows:

## (a) Liquidity Risk

In the management of liquidity risk, the Foundation monitors and maintains a level of cash and cash equivalents deemed adequate by the management to finance its operations and mitigate the effects of fluctuations in cash flows.

The Foundation has no significant liquidity risk.

## (b) Interest Rate Risk

The Foundation has fixed deposits which are interest bearing and placed with financial institutions in Singapore.

The Foundation has no significant exposure to market risk for changes in interest rates.

## (c) Credit Risk

The Foundation's credit risk arises mainly from other receivables. The Foundation has no concentration of credit risk.

## 16. FAIR VALUES

The fair values of the current financial assets and current financial liabilities in the statement of financial position approximate their carrying values due to their short-term nature.

## 17. RESERVE MANAGEMENT

The primary objective in the management of the Foundation's reserve is to ensure that it maintains strong and healthy level of reserves and working fund ratio in order to support its operation. The Foundation has a cash reserve policy of holding not more than 3 years' operating expenditure. Such reserve shall be invested in financially prudent deposits.